

Bedford Eules Soccer Association: Proposed By-Law Changes 2025 - Sections 6-10

ARTICLE III GOVERNMENT

Section 6. Duties of the officers of the Association are as follows:

PRESIDENT:

Current:

- A. President - The President, as Chief Officer, is charged with the overall administrative and executive function of the Association. He/She shall appoint such committees, as he/she deems necessary to carry out such function. He/She shall assign duties to all officers as required. As Chief Officer, he/she is empowered to take prudent and reasonable action in cases not covered in these By-Laws and such authority is implicit in the office. The President shall be an ex-officio member of all committees. He/She shall designate a Parliamentarian for all General and Board meetings. Should any Board position become vacant during its term, the President shall appoint another person to fill the vacancy, such appointment being subject to Board approval by a simple majority vote of those members present at the next Board meeting. At his/her option, the President may delegate the responsibility of recommending a candidate for such vacancy to the Nominating Committee. He/She shall serve as the BESA representative to the Mid-Cities Youth Activities Council and attend, or designate another Board member to attend, all MCYAC meetings.

Proposed:

A. President:

- 1) In charge of the overall administrative and executive function of the Association.
- 2) Shall establish any committees necessary to perform administrative and executive functions of the Association:
 - a. Ex-officio member of all committees,
 - b. Assign at least 1 Board member to the Finance Committee in addition to the Treasurer.
- 3) Assign/delegate duties to Board members outside of their established by-law duties
- 4) Empowered to make necessary capital purchases with Board approval.
- 5) Oversee Association game scheduling or delegate to Board Approved Game assignor.
- 6) The Association's sole contact person for the cities of Bedford and Eules
- 7) Unless otherwise delegated, responsible for all communication and coordination with:
 - a. all city departments.
 - b. other soccer associations and soccer clubs.
 - c. primary contact person for all business partners.
 - d. BESA representative to Northern Mid-Cities Soccer League.
 - e. BESA representative to Mid-Cities Youth Activities Council.
- 8) Follow parliamentary procedure for all General and Board meetings or designate Board Member to enforce.

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- 9) Fill any vacant Board position with a simple majority vote of Board members at the next Board meeting or delegate to the Nominating Committee.
- 10) Chair monthly Board meetings.
- 11) Empowered to take prudent and reasonable actions in cases not covered by these by-laws.

FIRST VICE-PRESIDENT

Current:

B. First Vice-President - The First Vice-President shall succeed to the powers of the President in his/her absence. He/She shall be responsible for the initial drafting, and subsequent changes to these By-Laws and the Playing Rules. All revisions will be made in compliance with Article VIII and Rule 21 respectively. He/She shall chair the Rules Committee and the Appeals and Discipline Committee. The First Vice-President shall also be the N.T.S.S.A. delegate and will attend, or designate another Board member to attend, all N.T.S.S.A. meetings. He/She shall serve as the BESA representative to the Northern Mid-Cities Soccer League and attend, or designate another Board member to attend, all N.M.C.S.L. meetings.

Remove from duties:

He/She shall serve as the BESA representative to the Northern Mid-Cities Soccer League and attend, or designate another Board member to attend, all N.M.C.S.L. meetings.

Justification: The BESA President is now the representative for BESA with the Northern Mid-Cities Soccer League .

Proposed:

B. First Vice-President:

- 1) The First Vice-President shall succeed to the powers of the President in his/her absence.
- 2) Responsible for updates to the By-Laws and Playing Rules, which will be made in compliance with Article VIII of the by-laws (Amendment Procedures).
- 3) Chair of the Association Rules Committee and The Appeals and Discipline (A&D) Committee.
 - a. Collect and record misconduct information.
 - b. Collect and record sit out verifications.
 - c. Advise commissioners, NMCSL A&D, NTSSA A&D and other relevant parties of any suspensions and violations of Referee Misconduct reports.
 - d. Chair A&D hearings:
 - i. seat a panel.

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- ii. prepare and distribute hearing notification packets to all parties.
 - iii. prepare and distribute panel decision letters to affected parties.
- 4) North Texas State Soccer Association (NTSSA) delegate.
 - a. Will attend all NTSSA meetings or designate another Board member to stand-in if unable to attend a meeting.
 - 5) Member of the Executive Committee (See Section 9.F. Standing Committees).
 - 6) Member of Nominating Committee when eligible (See Section 9.B. Standing Committees).
 - 7) Attend monthly Board meetings.
 - 8) Participate in BESA special events.

SECOND VICE PRESIDENT

Current:

C. Second Vice-President & Coaches Director - The Second Vice-President & Coaches Director shall succeed to the powers of the President in the absence of the President and the First Vice-President. He/She shall arbitrate all disputes between coaches subject to review by the Board. He/She is responsible for ensuring that the League Commissioners provide coaches for each team in their respective leagues. The Coaches Director is responsible for coordinating the use of practice fields and is responsible for settling any practice site disputes. He/She shall present a list of coaches to the Board at the first Board meeting after the season begins. He/She is responsible for overseeing the Spring 9U/10U McGrady Cup Tournament. He/She shall be a standing member of the Rules Committee.

Remove from Duties:

He/She shall present a list of coaches to the Board at the first Board meeting after the season begins

Justification: Not being done and not really needed.

Proposed:

C. Second Vice-President & Coaches Director:

- 1) Succeed to the powers of the President in the absence of the President and the First Vice-President.
- 2) Responsible for assisting commissioners with any team issues or needs:
 - a. Arbitrate all disputes between coaches that could not be resolved by the age group commissioner.

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- b. Coordinate use of practice fields and settling any disputes over practice fields that could not be resolved by the age group commissioner
- 3) Responsible for ensuring the League Commissioners provide coaches for each team in their respective leagues.
- 4) Responsible for preseason Coaches' meetings.
- 5) Responsible for overseeing the Spring 9U/10U McGrady Cup Tournament.
- 6) Member of the Rules Committee (See Section 9.A. Standing Committees).
- 7) Appointee of the Executive Committee (See Section 9.F. Standing Committees).
- 8) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 9) Attend monthly Board meetings and seasonal coaches' meetings.
- 10) Participate in BESA special events

SECRETARY:

Current:

D. Secretary - The Secretary shall record the minutes of all meetings, attend to all correspondence and keep records of the Association. The Secretary shall keep a complete list of member teams and shall publish and distribute a current directory of Association officers, coaches and team representatives each season. He/She shall delegate duties to the League Secretaries as required. He/She will inform N.T.S.S.A. of all players, coach or referee injuries and see that the injured party receives a proper insurance claim form. He/She shall be a standing member of the Registration Committee.

Remove From Duties

The Secretary shall keep a complete list of member teams and shall publish and distribute a current directory of Association officers, coaches and team representatives each season.

He/She shall delegate duties to the League Secretaries as required.

Justification:

All team information is captured in the registration software.

Board member contact information sheet is no longer maintained.

Delegation of duties to the League Secretaries is being handled by the Registrar

Proposed:

D. Secretary:

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- 1) Record and maintain the minutes of all meetings (monthly meetings, AGMs, committee meetings, etc.).
- 2) Secure meeting room sites for monthly meetings, registration, coaches' meetings, team manager meetings, committee meetings as necessary.
- 3) Coordinate NTSSA Insurance injury information:
 - a. Provide the form to any injured player, coach, or referee,
 - b. Advise NTSSA of any injuries requiring the use of the NTSSA insurance.
- 4) Distribute and maintain the signed Conflict of Interest and Board Member Code of Ethics statements.
- 5) Order name badges for Board members.
- 6) Oversee establishment of McGrady Scholarship Committee.
- 7) Member of the Registration Committee (See Section 9.C. Standing Committees).
- 8) Appointee of the Executive committee (See Section 9.F. Standing Committees).
- 9) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 10) Attend monthly Board meetings.
- 11) Participate in BESA special events

TREASURER

Current:

E. Treasurer - The Treasurer shall collect all money of the Association and will keep a detailed account of receipts and expenditures thereof. He/She must pay all approved bills within 7 - 10 days of receipt unless otherwise directed by the BESA President. The person receiving a check from any BESA account may not be either of the authorized signatures (or relative of), one of the authorized signatures on the check.

The Treasurer shall include a detailed written report of all finances with his/her monthly Board report. He/she shall submit a written report of all finances at the BESA annual General Meeting. The reporting will be itemized by category and listed in the following manner:

- (1). Activities during the month.
- (2). Accumulative to date; Approved budget; Difference (plus or minus)

The Treasurer shall be responsible for presentation of the semi-annual budget at the BESA AGM and the scheduled Board meetings in June and November.

He/she shall be responsible for seeing that all government reports are promptly and properly filed. All governmental reports are to be presented for review to the Executive Committee 15 days prior to the required governmental reporting date.

The treasurer and/or a representative standing in for the treasurer is required to attend the Treasurer Workshop held during the NTSSA Annual General Meeting. The treasurer must be computer literate and capable of operating or learning to operate "Quick Book Pro" software. The treasurer shall ensure one backup copy of all BESA books is kept at all times

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on a separate disk or data storage device. The Treasurer shall be chairman of the Finance Committee.

Proposed:

E. Treasurer:

- 1) Responsible for the collection of all Association money.
- 2) Responsible for keeping accurate and up-to-date financial records.
- 3) Responsible for paying all Association bills within 7 - 10 days of receipt unless otherwise directed by the BESA President.
- 4) Responsible for ensuring only authorized persons are making Association purchases (The person receiving a check from any BESA account may not be either the authorized signatory or relative of the authorized signatory).
- 5) Provide detailed monthly financial statements to the board at least one day prior to the monthly Board meeting.
- 6) Provide a detailed yearly budget to the Board at the beginning of each soccer year.
- 7) Ensure all financial records are backed up on a timely basis.
- 8) Present a detailed financial report at the Association Annual General Meeting (AGM).
- 9) Ensure all required governmental reports are properly and promptly filed:
 - a. All governmental reports are to be presented for review to the Executive Committee a minimum of 15 days prior to the required governmental reporting date.
- 10) Attend, and/or designate a Board or BESA President approved representative to attend, the Treasurer Workshop held during the NTSSA Annual General Meeting.
- 11) Must be computer literate and capable of operating or learning to operate the necessary financial software required to maintain the Association's financial records.
- 12) Chair of the Finance Committee (See Section 9.E. Standing Committees).
- 13) Appointee of the Executive committee (See Section 9.F. Standing Committees).
- 14) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 15) Attend monthly Board meetings.
- 16) Participate in BESA special events.

REGISTRAR

Current:

F. Registrar - The Registrar shall ensure that all players and coaches are properly registered with the N.T.S.S.A. He/She shall be responsible for coordinating the registration of all players each season and is responsible for supervising that phase of registration.

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He/She is responsible for submitting all registration forms and fees to the N.T.S.S.A. He/She shall be chairman of the Registration Committee. The Registrar will be responsible for ensuring that the Association data base is maintained.

Proposed:

F. Registrar:

- 1) Ensure that all players and coaches are properly registered with NTSSA:
 - a. Responsible for the coordination of Registration advertising,
 - b. Setup online registrations,
 - c. Responsible for supervising the registration of all players each season,
 - d. Coordinate and supervise walk-in registrations,
 - e. Ensure League Secretaries are instructed on the registration software,
 - f. All registration information and fees submitted to NTSSA.
- 2) Responsible for maintaining the Association database:
 - a. Maintain records of all team, player, and coach information.
 - b. Ensure background checks have been completed by Board members, coaches, and team managers.
- 3) Ensure all International Clearances have been filed with NTSSA.
- 4) Oversee the financial assistance and pay plan programs.
- 5) Oversee and coordinate Team Manager meetings.
- 6) Chair of the Registration committee:
 - a. Coordinates late registration,
 - b. Coordinates team formation,
 - c. Coordinates distribution of rosters to Coaches.
- 7) Provide information to members on how to use current software programs.
- 8) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 9) Appointee of the Executive committee (See Section 9.F. Standing Committees).
- 10) Attend monthly Board meetings.
- 11) Participate in BESA special events

OFFICIALS DIRECTOR

Current:

G. Officials Director - The Officials Director shall be responsible for the screening of new officials, scheduling training sessions for officials and shall have the authority to use or not use any potential official subject to Board review. He/She, or a Board appointed Officials Assignor, shall be responsible for scheduling officials to officiate each game. He/She shall

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arbitrate all disputes between officials subject to review by the Board. He/She shall constantly monitor the conduct and performance of all officials to ensure the highest possible quality of officiating. He/She shall be a standing member of the Rules Committee.

Remove from duties:

He/She, or a Board appointed Officials Assignor, shall be responsible for scheduling officials to officiate each game.

He/She shall arbitrate all disputes between officials subject to review by the Board

Justification:

BESA has a contract position (Referee Assignor) which assigns referees to games.

Referees are under the jurisdiction of North Texas State Soccer, any issues with referees go to the NTSSA Director of Officials

Proposed:

G. Officials Director:

- 1) Recruitment and screening of new Officials (referees).
- 2) The Officials Director, or Board appointed Officials Assignor, shall be responsible for scheduling officials to officiate each game.
- 3) Maintain the referee database.
- 4) Ensure all referee certifications are current.
- 5) Oversee the referee mentoring program.
- 6) Monitor the performance of referees:
 - a. Monitor the conduct and performance of all officials to ensure the highest possible quality of officiating.
 - b. Ensure qualified referees are assigned to games based on skill/qualification level.
 - c. Has the authority to decline the assigning of a referee based on cause.
- 7) Member of the Rules Committee (See Section 9.A. Standing Committees).
- 8) Appointee of the Executive committee (See Section 9.F. Standing Committees).
- 9) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 10) Attend monthly Board meetings.
- 11) Participate in BESA special events

TEAM EQUIPMENT

Current:

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H. Team Equipment Director - The Team Equipment Director is responsible for the control and storage of all Association team equipment. He/She is responsible for the purchase of additional and/or replacement equipment subject to Board approval. He/She is responsible for ordering and distributing team equipment.

Proposed:

H. Team Equipment Director:

- 1) Coordinate with Age Group Secretaries for uniform orders:
 - a. choose uniform styles prior to fall season,
 - b. communicate with vendors on uniform orders,
 - c. order and distribute seasonal uniform orders,
 - d. receive uniform orders
 - e. coordinate with Coaches and Team Managers for uniform and equipment distribution
- 2) Oversee control and storage of all Association team equipment.
- 3) Maintain record of team uniforms and equipment.
- 4) Order, receive, and coordinate distribution of Board gear.
- 5) Order, receive, and coordinate distribution of special event uniforms or gear.
- 6) Receive and sell/distribute "pass back" gear and equipment.
- 7) Appointee of the Executive committee (See Section 9.F. Standing Committees).
- 8) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 9) Attend monthly Board meetings.
- 10) Participate in BESA special events

TRAINING DIRECTOR

Current:

I. Training Director - The Training Director shall oversee the year - round supplemental training of all BESA coaches and players. He or she shall arrange and coordinate positional player skills, team skills, and supplemental coaches training and education

Proposed:

I. Training Director:

- 1) Oversee year-round supplemental training of all BESA coaches and players.
- 2) Organize and coordinate positional player skills, team skills (Friday Night Lights, etc.).

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- 3) Organize and coordinate supplemental coaches training and education.
- 4) Oversee any special event training.
- 5) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 6) Appointee of the Executive committee (See Section 9.F. Standing Committees).
- 7) Attend monthly Board meetings.
- 8) Participate in BESA special events

EVENTS COORDINATOR

Current:

J. Events Coordinator - The Events Coordinator is the Chair of the Events Committee. He/she is responsible for coordinating finding sponsors for BESA events including coordinating donations for BESA events.

Proposed:

J. Events Coordinator:

- 1) Responsible for coordinating the finding of sponsors for BESA events.
- 2) Chair of the Events Committee:
 - a. Responsible for organizing committee and overseeing of BESA special events,
 - b. communicate Event plan, timeline, and needs with Board members,
 - c. coordinate the collection of donations for BESA events,
 - d. coordinate the finding of sponsors for BESA events.
- 3) Member of the Nominating Committee when eligible (See Section 9.B. Standing Committees).
- 4) Appointee of the Executive committee (See Section 9.F. Standing Committees).
- 5) Attend monthly Board meetings.
- 6) Participate in BESA special events

COMMISSIONERS

Current:

K. Commissioners - A Commissioner shall be elected for each age group listed in Section 2. All Commissioners shall serve under the supervision of the Coaches Director. The Commissioners will be responsible for keeping coaches informed of all activities and policies of the Association and any other information necessary to fulfill their duties. Commissioners will review schedules for games in their age groups. They will settle minor

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disputes involving coaches, schedules, and practice sites and they shall monitor the coaches in their age groups in order to maintain the highest possible standard of coaches' conduct and sportsmanship. If a situation arises that involves more than one age group or may require disciplinary action, the Commissioner shall notify the Coaches Director who will call a meeting of the Commissioners. The First Vice-President, or his representative, shall attend the meeting in an advisory capacity. If the Coaches Director and the Commissioners cannot resolve the problem, or they feel it involves a serious infraction of the rules, they will refer the problem to the Appeals and Disciplinary Committee or the Board. Any decision made by the Commissioners in a joint meeting may be appealed to the Board. Commissioners are responsible for providing new and/or replacement coaches for each team in their respective age groups. All coaches' names will be submitted to the Coaches Director for screening and approval. Commissioners shall be standing members of the Rules Committee.

Remove from duties:

If a situation arises that involves more than one age group or may require disciplinary action, the Commissioner shall notify the Coaches Director who will call a meeting of the Commissioners. The First Vice-President, or his representative, shall attend the meeting in an advisory capacity. If the Coaches Director and the Commissioners cannot resolve the problem, or they feel it involves a serious infraction of the rules, they will refer the problem to the Appeals and Disciplinary Committee or the Board. Any decision made by the Commissioners in joint meeting may be appealed to the Board. Commissioners are responsible for providing new and/or replacement coaches for each team in their respective age group

All coaches' names will be submitted to the Coaches Director for screening and approval.

Justification:

Any incident which may arise that might result in disciplinary action has to go through the NTSSA Appeals and Disciplinary process which is handled by the First Vice-President

All persons wanting to coach are required to go through the screening process provided by USYSA.

Proposed:

K. Commissioners:

- 1) One commissioner for each age group listed in Section 2 of these by-laws.
- 2) Serve under the supervision of the Coaches Director.
- 3) Responsible for keeping coaches informed of all activities and policies of the Association and any other information necessary to fulfill their coaching duties.
- 4) Review game schedules for teams in their age group.
- 5) Coordinate practice field schedules for their age group.

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- 6) Assist coaches in resolving any issues involving their parents, schedules, or practice sites
- 7) Monitor games to ensure the highest standard of coaches' conduct and sportsmanship is being followed.
 - a. Ensure coaches are following the BESA, NTSSA, and NMCSL playing rules, Codes of Conduct, Spirit of the Game, and Zero Tolerance Policies.
 - b. Responsible for notifying the First Vice-President and Coaches Director of any situation that may involve a serious infraction of policy listed in #7 above.
- 8) Ensure their age group coaches have completed all necessary certification and documentation to be eligible to coach (Background check, SafeSport, coach certification, etc.).
- 9) Responsible for finding new or replacement coaches for their age group.
- 10) A Member of the Rules Committee (See Section 9.A. Standing Committees).
- 11) Attend coaches' meetings.
- 12) Attend monthly Board meetings.
- 13) Participate in BESA special events

SECRETARIES

Current:

L. Secretaries – A Secretary shall be elected for each age group listed in Section 2. As player enrollment numbers warrant, each age group may have two elected Secretaries, one for each the younger and older age division in that age group. The Secretaries' responsibilities will include but will not be limited to: 1.) Forming teams in their respective age groups according to Board policy and rules established by the Registration Committee; 2.) Preparing team rosters and submitting those rosters to the Registrar and head coaches; 3.) Assigning players who have registered late to teams according to Board policy and Standing Rules for registration; 4.) Relaying uniform information (sizes, colors, quantity, etc.) to the Team Equipment Director; 5.) Supplying Commissioners with rosters so that any coaching vacancies may be immediately filled; 6.) Maintaining a file of team rosters and ensuring that they are proper and complete; and 7.) Communicating information to the Team Representatives of their respective age groups Secretaries shall be standing members of the Registration Committee

Proposed:

L. League (Age Group) Secretaries:

- 1) One Secretary for each age group listed in Section 2 of these by-laws.
- 2) Form teams in their respective age groups according to Board policy and rules established by the Registration Committee.

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- 3) Prepare team rosters for submission to the Registrar - Registrar will oversee/delegate distribution of team rosters to Team Representatives with Age Group Commissioners.
- 4) Assign late registration players to teams according to Board policy and Standing Rules of registration.
- 5) Collect and relate uniform (sizes, colors, quantity, style) information to the Team Equipment Director.
- 6) Maintain proper and complete records of team rosters for their age group.
- 7) Attend all player registrations and team formation meetings.
- 8) Member of the Registration Committee (See Section 9.C. Standing Committees).
- 9) Attend monthly meetings.
- 10) Participate in BESA special events

ADULT COMMISSIONER

Current:

M. Adult Commissioner – The Adult commissioner is the BESA liaison for the NMCSL Adult Playing League. He/She shall coordinate the registration and formation of BESA adult teams based on the adult registration and team formation rules. He/She shall distribute information to players including, but not limited to registration information, schedules, rules, and policies. He/She shall coordinate, according to the adult rules, the handling of any violations of the adult rules or policies by adult players or teams. He/She shall oversee the ordering and distribution of the team equipment. He/She is allowed to vote on adult issues and general board business.

Remove:

The Adult commissioner is the BESA liaison for the NMCSL Adult Playing League.

Justification:

The NMCSL Adult Playing League was discontinued

Proposed:

M. Adult Commissioner

- 1) Coordinate the registration and team formation for BESA adult teams based on the adult registration and team formation rules.
- 2) Coordinate with the game scheduler all adult game schedules
- 3) Oversee and distribute adult playing rules, schedules and policies
- 4) Communicate with the BESA 1st VP any violation by adult players or teams of the adult rules or policies and attend any hearings that may be the result of rule violations
- 5) Oversee the ordering and distribution of the team equipment
- 6) Vote on any adult issues during the general board meetings
- 7) Attend monthly meetings

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- 8) Participate in BESA events

BOARD OF DIRECTORS

Current:

Section 7. The Board of Directors - The Board shall transact all business of the Association and shall have the power to enforce the laws of the game and the By-Laws, Standing Rules and Playing Rules of the Association. It shall have the power to settle all disputes and protests. The Board will set up the rules governing the divisions, tournaments and other special competition within this Association's jurisdiction. Decisions of the Board may be appealed to the NTSSA. but are otherwise final.

- 1) BESA Board Code of Ethics. All Board members will sign the BESA Board Code of Ethics. Any Board member who is found to be in violation of the BESA Board Code of Ethics may be asked to resign his/her board position based on a recommendation to the Board from the executive committee.
 - a. Any board member may be required to resign for refusal or failure to disclose affiliation that causes a conflict of interest or failure to abstain from a vote that may result in a conflict of interest. A 3/4 majority vote of all board members is require to take action.

- 2) Conflict of Interest.

Soccer Conflicts of Interest:

- a. Any member of the Board, a Standing Committee, or any other committee of the Association shall abstain from discussion of and voting upon any matter being considered by the respective body if such would constitute a conflict of interest, directly or indirectly, with an individual, player, coach, manager, official, referee, parent, or team, including, without limitation, those conflicts of interest related to hearing protests or appeals related to the member's team, club, players or coach, or parents or managers involved with the member's team or club.

Other Conflicts of Interest:

- b. It is the policy of the Association that no member of the Board, a Standing Committee, or any other committee or any officer of the Association shall have any association with or interest in any business enterprise which would conflict with the proper performance of his/her duties or responsibilities as such or which might tend to affect his/her independence or judgment with respect to transactions between the Association and any such business enterprise.
- c. It is also the policy of the Association that no member of the Board or any committee or any officer of the Association shall have, directly or indirectly, any material personal business or financial interest with, or in any business enterprise with which, the Association does business, including, without limitation, the member, or any person in the immediate family of the member, holding a position with a suppliers of goods and/or services to the Association, unless the material facts of the relationship or the interest in the

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business are disclosed to the Board and the Board in good faith authorizes the contract, transaction, or relationship by the affirmative vote of a majority of the disinterested Directors. If a member of the Board, rather than a member of a committee, is the person making the disclosure, the interested Director may be counted in determining the presence of a quorum at a meeting of the Board, where at the disinterested Directors consider whether to authorize the contract transactions, or relationship.

- 3) If any board member willfully neglects their duties to the detriment of the association they may be required to resign their position.
- 4) No individual may hold more than one position on the Board at any one time.
- 5) Board members shall serve without salary for their services. Any Board member may be reimbursed for expenses previously approved within the budget and/or the Board.
- 6) Any member of the Board will be required to resign following a vote of no confidence. A vote of no confidence may take either of the following forms:
 - A. Any four Board members may initiate in writing a request for a vote of no confidence. Within 30 days of receipt of such a request, a General Meeting shall be held to take a vote. All Delegates must receive both written notice of the meeting and a copy of the request for a vote of no confidence at least seven days prior to the meeting. A two-thirds majority of those present at the meeting and a minimum of forty percent (40%) of the total number of Delegates must vote no confidence in order for the officer in question to receive a vote of no confidence.
 - B. Any Board member who receives votes of no confidence cast by seventy-five percent (75%) of his/her fellow Board members shall have his/her Board position declared vacant.

Proposed:

Section 7. The Board of Directors

- 1) The Board shall oversee all business of the Association.
- 2) The Board has the authority to enforce the Laws of the Game, the By-Laws, Standing Rules and Playing Rules of the Association.
- 3) The Board will set up rules governing divisions, tournaments and any other special competition within its jurisdiction.
- 4) All board members will be required to sign the BESA Board Code of Ethics
 - a. Any member found in violation of the BESA Board Code of Ethics by an executive committee hearing may be asked to resign their board position.
- 5) All board members will be required to sign the BESA Conflict of Interest statement
 - a. Refusal or failure to disclose affiliation that causes a conflict of interest or failure to abstain from a vote that may result in a conflict of interest may result in a request for resignation by 3/4 majority vote of all board members.
 - b. Conflicts of interest:

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i. Soccer Conflicts of Interest:

Any member of the Board, a Standing Committee, or any other committee of the Association shall abstain from discussion of and voting upon any matter being considered by the respective body if such would constitute a conflict of interest, directly or indirectly, with an individual, player, coach, manager, official, referee, parent, or team, including, without limitation, those conflicts of interest related to hearing protests or appeals related to the member's team, club, players or coach, or parents or managers involved with the member's team or club.

ii. Other Conflicts of Interest:

No member of the Board, a Standing Committee, or any other committee or any officer of the Association shall have any association with or interest in any business enterprise which would conflict with the proper performance of his/her duties or responsibilities as such or which might tend to affect his/her independence or judgment with respect to transactions between the Association and any such business enterprise.

No member of the Board or any committee or any officer of the Association shall have, directly or indirectly, any material personal business or financial interest with, or in any business enterprise with which, the Association does business, including, without limitation, the member, or any person in the immediate family of the member, holding a position with a suppliers of goods and/or services to the Association, unless the material facts of the relationship or the interest in the business are disclosed to the Board and the Board in good faith authorizes the contract, transaction, or relationship by the affirmative vote of a majority of the disinterested Directors. If a member of the Board, rather than a member of a committee, is the person making the disclosure, the interested Director may be counted in determining the presence of a quorum at a meeting of the Board, whereas the disinterested Directors consider whether to authorize the contract transactions, or relationship.

- 6) If any board member willfully neglects their duties to the detriment of the association, they may be required to resign their position.
- 7) No individual may hold more than one position on the Board at any one time.
- 8) Board members shall serve without salary for their services. Any Board member may be reimbursed for expenses previously approved within the budget and/or the Board.
- 9) Any member of the Board will be required to resign following a vote of no confidence. A vote of no confidence may take either of the following forms:
 - a. Any four Board members may initiate in writing a request for a vote or thirty percent (30%) of the Delegates may sign such a request and present it to the Board. Within 30 days of receipt of such a request, a General Meeting shall be held to take a vote. All Delegates must receive both written notice of the meeting and a copy of the request for a vote of no confidence at least seven days prior to the meeting. A two-thirds majority of those present at the meeting and a minimum of forty percent (40%) of the total number of Delegates must vote no confidence in order for the officer in question to receive a vote of no confidence.

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- b. Any Board member who receives votes of no confidence cast by seventy-five percent (75%) of his/her fellow Board members shall have his/her Board position declared vacant.

CONTRACT STAFF

Current:

Section 8: Contract Staff

The Board of Directors shall be authorized to employ such Contract Staff as it deems necessary to carry out the functions of the Association.

Contract Staff shall not have a vote in any business of the Association.

The term of employment for all Contract Staff shall be at the will of the Board of Directors.

The rate and method of payment for Contract Staff shall be determined, from time to time, by the Board of Directors.

Direct day-to-day supervision of these positions is the responsibility of the President, with the Board providing advice and consent in all matters related to the performance of their duties.

Proposed:

Section 8: Contract Staff

- 1) Employed by the Board of Directors as it deems necessary to carry out functions of the Association.
- 2) Has no vote on any business of the Association.
- 3) Terms of employment will be stated in the approved contract.
- 4) Rate and method of payment for functions performed by Contract Staff shall be determined at the appropriate time by the Board of Directors.
- 5) Direct day-to-day supervision of these positions shall be the responsibility of the President.
- 6) Reviews of the performance of the Contract Staff shall be done yearly.

STANDING COMMITTEES

Current:

Section 9. Standing Committees - There shall be the following Standing Committees of the Board of Directors:

A. Rules Committee - The Rules Committee shall be responsible for drafting the Playing Rules for each age group. After the rules have been approved by the Board, they will be evaluated on a continuing basis with changes being made as appropriate with approval by the Board. The Committee will also be responsible for establishing rules for determining age group champions and representatives to Association sponsored tournaments. The Committee shall set the practice policy for each age group.

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Committee members shall include the First Vice-President as chairman, the Second Vice-President, the Officials Director and the Commissioners.

B. Nominating Committee - The Nominating Committee shall include a chairman and at least three other eligible members appointed by the president with consent of the Board. Eligible members are defined as members whose board positions would not be up for election their current year of service on the nominating committee. The Nominating Committee will recruit and screen possible candidates for Board positions. The committee shall present to the executive board the slate of possible candidates prior to the April board meeting. The slate of candidates will be presented for final approval to the entire board one month prior to the Spring General Meeting. The board approved slate of candidates will be presented to the general body for election at the Spring General meeting. Those members of the board who are serving two year terms will serve on the nominating committee their first year in office.

C. Registration Committee - The Registration Committee will establish Standing Rules and procedures for assigning players to teams, late registrations and adding and dropping players. The Board must approve these rules and procedures. The Committee shall also be responsible for informing the public of the time and place of registration for each season. The Committee will also approve individual player play-up requests

Committee members shall include the Registrar as chairman, the Association Secretary and the Secretaries.

D. Appeals and Disciplinary Committee - The Committee will investigate all appeals to the Board and cases of serious infractions of the Association rules. The Committee will forward its findings to the Board with a recommendation of action. The Board may accept, reject or modify the Committee's recommendation as it chooses.

Committee members shall include the First Vice-President as chairman and two other members selected by the First Vice-President.

E. Finance Committee - The Finance Committee will monitor the receipts and expenditures of the Association and will ensure that the non- profit status of the Association is protected. The Committee shall direct the preparation of the semi-annual budgets. The Committee will review the adequacy of the Association's funds, recommending uses for surpluses and alerting the Board of potential shortages.

Committee members shall include the Treasurer as chairman, an Association member with experience in the financial area chosen by the Treasurer and one other member selected by the President.

F. Executive Committee - The Executive Committee will be called to meet as needed to act on an emergency basis. This committee will have the power to act on behalf of the Board subject to review at the next scheduled board meeting.

Committee members shall include the President as chairman, the First Vice-President, and three appointed by the President from the following list: Second Vice-President, Secretary, Treasurer, Registrar, Officials Director, and Equipment Director.

G. Fundraising Committee - The Fundraising Committee shall be responsible for publicizing the activities of the Association. It shall be responsible for the organization and coordination of efforts to obtain supplemental funding which may be in the form of Sponsorships, Grants, Donations, etc. It will coordinate the taking and distribution of team pictures. This Committee should be chaired by the Treasurer and include at least three other board members.

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H. Events Committee - The Events Committee shall be responsible for planning and carrying out the special events put on by the Association including: SoccerFest, McGrady Cup, Trunk or Treat, Parade of Lights and/or any other event deemed necessary by the Board. This Committee should be chaired by the Events Coordinator and include at least three other board members.

Proposed:

Section 9. Standing Committees

A. Rules Committee

- 1) Responsible for evaluating and drafting appropriate Playing Rule proposed changes for each age group.
- 2) Responsible for presenting any proposed Playing Rules changes to the Board for approval.
- 3) Committee members: First Vice-President as chairman, the Second Vice-President, the Officials Director, and the Age Group Commissioners.

Remove:

The Committee will also be responsible for establishing rules for determining age group champions and representatives to Association sponsored tournaments.

The Committee shall set the practice policy for each age group.

Justification: The 2nd VP and Commissioners determine the qualifications for age group championships and for representatives to any tournaments.

B. Nominating Committee

- 1) Responsible for recruiting and screening possible candidates for Board positions.
- 2) Shall provide potential candidates with detailed information of board position duties and board expectations for all board members.
- 3) Shall present to the executive board the slate of possible candidates 20 days prior to the April board meeting.
- 4) Present the slate of candidates for final approval to the entire board 15 days prior to the Spring Association General Meeting.
- 5) Shall present the approved slate of candidates to the entire voting body during the Spring Association General Meeting.
- 6) Committee members: chairman and at least three other eligible members appointed by the President, with the consent of the board.
 - a. Eligible members: Members who are serving in two year positions whose board positions would not be up for election the current year of service will serve on the nominating committee.

C. Registration Committee

- 1) Responsible for establishing and presenting to The Board for approval Standing Rules and procedures for assigning players to team, late registration and adding and dropping players.

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- 2) Responsible each season for informing the public of the time and place of registration
- 3) Responsible for reviewing all individual player play-up requests.
- 4) Members: Registrar as chairman, Association Secretary, and Age Group Secretaries.

D. Appeals and Disciplinary Committee

- 1) Responsible for reviewing all appeals made to the Board.
- 2) Responsible for reviewing all cases of serious infractions of the Association rules.
- 3) Responsible for forwarding findings and recommendations of appeals and infractions to The Board for their approval or modification.
- 4) Members: First Vice-President as Chairman and two other members selected by the First Vice-President.

E. Finance Committee

- 1) Monitor receipts and expenditures of the Association.
- 2) Ensure the non-profit status of the Association is protected.
- 3) Prepare the annual budgets.
- 4) Review financial adequacy of funds and provide any recommendations for surpluses or potential shortages.
- 5) Members: Treasurer as chairman, an Association member with experience in the financial area chosen by the Treasurer, and a member selected by the President.

F. Executive Committee

- 1) Will meet as needed to act on an emergency basis.
- 2) Has the authority to act on behalf of The Board subject to review at the following scheduled board meeting.
- 3) Members: The President as chairman, the First Vice-President, and three members appointed by the President from the following list: Second Vice-President, Secretary, Treasurer, Registrar, Officials Director, and Equipment Director.

G. Fundraising Committee

- 1) Responsible for publicizing fundraising opportunities of the Association.
- 2) Responsible for organizing and coordinating the efforts to obtain supplemental funding for the Association.
 - a. Sponsorships
 - b. Grants
 - c. Donations
- 3) Coordinate the taking and distribution of the Association's team pictures.
- 4) Members: Treasurer will be the chairman and include at least three other Board members.

H. Events Committee

- 1) Responsible for the overseeing of planning and carrying out events put on by the Association such as:

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- a. SoccerFest
 - b. Trunk or Treat
 - c. Fright on the Fields
 - d. Parade of Lights
 - e. Anniversary events and any other special events
- 2) Coordinate with the Fundraising Committee to find sponsorship opportunities for the Association's events.
 - 3) Members: Events Coordinator and at least three other board members.

Current:

Section 10. Association General Meeting - The President shall call a semi- annual General Meeting of the Association during each the fall and spring soccer seasons and additional meetings as he/she deems necessary.

Voting delegates at these meetings will be members of the Board and a representative from each team. These Delegates will each have one vote except the President who shall vote only in case of a tie and on changes to these By-Laws. Any one person representing more than one team, or a Board member who is also a team head coach or team representative, shall cast only one vote on any one issue. Persons who are representing more than one team must decide which one team they shall vote for and the parents of the other team(s) shall name a voting delegate from their ranks to vote for them at General Meetings. Such named delegates, and the name of an alternate for a team head coach or team representative unable to attend a General Meeting, must be given to the Secretary prior to the start of that meeting. Ten percent (10%) of the total number of Delegates will constitute a quorum for a General Meeting.

If the Executive Board Committee deems necessary, electronic voting by the eligible voting members will be allowed for conducting business during the fall and spring general meetings. If electronic voting is used, the voting will be conducted within 72 hours of the general meeting using the quorum set forth in this section and the majority definition in Article VIII (D). The votes will be sent to a dedicated email address accessible only by the association secretary and 1st Vice President in the fall season and either the 1st or 2nd Vice President in the spring season, which ever position is not up for election that season. The Association Secretary will be responsible for tabulating the votes which will be posted to the Bedford Eules Soccer Association website within the agreed upon time limit.

Section 11. Team Managers - Each Youth team shall choose from among its parents or guardians, a team manager other than the coach. Volunteers for Team Manager should be at least 17 years of age prior to the start of the current season. The team manager will represent the team with the Association and will assist with administrative functions of the team. The manager shall be chosen at a team meeting of the parents called by the coach as soon as possible after the team is formed... The team manager will be required to complete a background check annually.

Proposed

Section 10. Association General Meeting

- 1) The President shall call an Annual General Meeting during the spring season.
- 2) The President has the authority to call additional meetings as deemed necessary.
- 3) Board of Directors Voting:
 - a. Delegates:
 - i. Board members – One vote each

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- ii. One representative from each team – One vote each
 - b. If a board member is a head coach or a head coach represents more than one team, they must decide which team they will be voting on behalf of, and the other team shall decide on an alternate delegate to vote on behalf of that team.
 - i. Names of alternate delegates must be given to the Association Secretary prior to the start of the general meeting.
 - c. If a head coach or team representative cannot attend the general meeting an alternate delegate may be chosen.
 - i. Names of alternate delegates must be given to the Association Secretary prior to the start of the general meeting.
 - d. The President only votes in case of a tie and on bylaw change.
 - e. Quorum: Ten percent (10%) of the total number of Delegates
- 4) Electronic Voting:
- a. Allowed when authorized by the Executive Committee.
 - b. Electronic voting must be done within 72 hours of the General Meeting using the quorum listed above.
 - c. Votes will be sent to a dedicated email address accessible only to the Association Secretary and every Vice President not up for election that year.
 - d. The Association Secretary tabulates the votes.
 - e. Voting results will be posted to the Bedford Eules Soccer Association website within the agreed upon time limit.

Current Wording

ARTICLE IV DISCIPLINE

Section 1. The Board shall be responsible for all discipline to all teams, coaches and players under the jurisdiction of this Association. Disciplinary actions will be administered to in accordance with NTSSA., Rule 3.11.

Section 2. Any player who continually disrupts his/her team's soccer sessions may be suspended from the team upon written request from the head coach to the respective League Commissioner and with the approval of one of the following: President, First Vice-President or Second Vice-President. Such suspension will be effective pending approval by the Board at the next Board meeting.

ARTICLE V GENERAL RULES

Section 1. Age Groups - Age grouping for play shall conform to the rules of the NTSSA.

Section 2. Player Registration and Team Assignment - The neighborhood concept and the age of the player will be the prime factors in the assignment of players to teams. No player may practice with or play in a game with a team until that player is properly registered with the Association and assigned to a team by the appropriate League Secretary. A player is not considered registered by the Association until he/she has paid the registration fee, his/her parents have signed the registration form and a copy of his/her birth certificate or other document certifying date of birth has been examined. No player may play with a team other than the team assigned by the respective League Secretary. Standing rules and procedures for team formation will be established by the Registration Committee and approved by the Board.

Section 3. Violation of Player Registration -

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A. Coaches who permit a non-registered player to play in a game will forfeit each game in which the non-registered player participated and will be suspended from coaching.

B. Coaches who allow a non-registered player to practice with their team can be, at the discretion of the Board, suspended from coaching.

Section 4. Coaches - A person may volunteer to coach or be asked to coach by a League Commissioner. All coaches are subject to screening by the Coaches Director who has authority to accept or reject any potential coaching candidate subject to Board review. Volunteers for Head Coach should be at least 17 years of age prior to the start date of the current season. Volunteers for Assistant Coach should be at least 15 years of age prior to the start date of the current season. All Coaches, or their representatives must attend the pre-season coaches meetings. All Coaches are responsible for any equipment issued to them. All Coaches are responsible for; reading of and familiarity with the Association's By-Laws, Playing Rules, and completion of the U6/U8 Youth Module Coaching License, (formerly known as the G License), within the time frames as set forth by the BESA Board of Directors.

Coaches who fail to function within the Association By-Laws and Playing Rules will be subject to immediate review by the Board, and, at the discretion of the Board, may be suspended from coaching. Head coaches and assistant coaches shall complete a background check annually. Coaches and assistant coaches are required to display their NTSSA coaches ID card at all games and practices.

Coaches will be held responsible for all abusive and foul language and acts by their players and fans as well as their own conduct which serves as a role model for their players. The NTSSA Code of Ethics for Coaches, section 11.1 of the NTSSA Administrative Rule Book, applies to all BESA coaches. Additionally, coaches should not partake of any type of alcoholic beverage, tobacco product or controlled substance at any game or practice, and should never smoke during any game or practice.

Proposed Wording:

ARTICLE IV DISCIPLINE

Section 1. All teams, coaches and players under the jurisdiction of this Association will abide by the rules and policies set by this association, their playing league, and their governing body.

Failure to abide by the rules and/or policies of above will result in disciplinary actions in accordance with NTSSA., Rule 3.11.

Section 2. Disruptive behavior by a player

Initial disruptive behavior will be dealt with by team management

Continued disruptive behavior:

Head coach will send a written statement to the League Commissioner reporting the disruptive behavior and requesting action to be taken.

After review and with the approval of one of the following: President, First Vice-President or Second Vice-President the player will be suspended from the team pending an A & D committee review.

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ARTICLE V GENERAL RULES

Section 1. Age Groups

- a. Age grouping for play shall conform to the rules of the NTSSA.

Section 2. Player Registration and Team Assignment

- b. Follow the North Texas State Soccer Team Formation Rules/Guidelines.
- c. Standing rules and procedures for team formation will be established by the Registration Committee and approved by the Board.
- d. The neighborhood concept and the age of the player will be the prime factors in assignment to a team.
- e. No player may practice with or play in a game with a team until that player is properly registered with the Association and assigned to a team by the appropriate League Secretary.
- f. A player is not considered registered by the Association until he/she has paid the registration fee, his/her parents have signed the registration form and a copy of his/her birth certificate or other document certifying date of birth has been examined.
- g. No player may play with a team other than the team assigned by the respective Age Group Secretary.

Section 3. Violation of Player Registration

- h. Coaches who permit a non-registered player to play in a game will forfeit each game in which the non-registered player participated and will be suspended from coaching for a minimum of one year.
- i. Coaches who allow a non-registered player to practice with their team can be, at the discretion of the Board, suspended from coaching.

Section 4. Coaches

- j. A person may volunteer to coach or be asked to coach by a League Commissioner.
- k. All potential coaches may be subject to board review prior to being accepted as a coach.
- l. All coaches are required to complete the NTSSA background check and the GOTSPORT Safe Sport training yearly.
- m. Head coaches must be at least 17 years of age prior to the start date of the current season.
- n. Assistant coaches must be at least 15 years of age prior to the start date of the current season.
- o. All coaches or their representative must attend the pre-season coaches' meeting and the spring AGM.
- p. All coaches are expected to read and adhere to the Association's bylaws, playing rules, North Texas State Soccer Coach's Code of Conduct and The BESA Zero Tolerance Policy.
- q. All coaches are responsible for any equipment issued to them.
- r. All coaches are required to display their NTSSA coach's ID card at all games and practices.
- s. All coaches are to present the required game day paperwork at the start of each game.
- t. Coaches are responsible for the conduct of their players and spectators.

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- u. Coaches are not allowed to partake of any type of alcoholic beverage, tobacco product, vape, or controlled substance at any game or practice
- v. Failure to abide by the Playing Rules, Bylaws, Code of Conduct or Zero Tolerance Policy will result in an Appeals and Discipline hearing.